

Defence & Security Panel

Terms of Reference

This is a standing advisory group to the Authority and the Mayor; it will contribute to a clear and measurable strategy for the further development of the Greater Lincolnshire Defence & Security sector, in support of the exercise of Combined County Authority and Mayoral functions.

The Defence & Security Panel will build upon the work which was undertaken by the Greater Lincolnshire Defence & Security Advisory Board. It will also act as the Steering Group for the [Greater Lincolnshire Regional Defence & Security Cluster](#) (GLRDSC).

The secretariat function of the Defence & Security Panel will be delivered by Lincolnshire County Council on behalf of the GLCCA. The Defence & Security Panel will report to the GLCCA Business & Infrastructure Board once per year.

The Panel may appoint one or more sub-groups for the purpose of discharging any of the Panel's roles or responsibilities.

Purpose

The purpose of the Defence & Security Panel is to:

- Lead, influence, and champion the Defence & Security agenda;
- Support the development of Greater Lincolnshire as a national Defence & Security innovation, production and service hub;
- Promote Government and industry defence and security capabilities and programmes in order to increase regional wealth through greater public and private inward investment and the creation of high-value, better paid jobs;
- Facilitate the joining up of national and local business support and simplifying the local offer;
- Help shape GLCCA strategy and policy on Defence & Security;
- Influence GLCCA prioritisation, planning and investment in the Defence & Security sector to support provision and the shape of delivery;
- Support the strategic aims of the GLCCA;
- Make governance and spending decisions for the Greater Lincolnshire Regional Defence and Security Cluster, until such time that the Cluster becomes financially and administratively self-sustaining.

Membership

The membership of the Defence & Security Panel shall consist of a maximum of 12 members, typically constituted of:

Private Sector Representation – large businesses (7 Representatives)

Senior business leaders with a local, national and/or international profile, representing a defence & security focused business which is resident and/or operating within Greater Lincolnshire;

Private Sector Representation – SMEs (3 Representatives)

Business leaders from SMEs in the defence & security sector, or an SME directly supporting the sector, resident and/or operating within Greater Lincolnshire;

Academia (2 Representatives)

Senior leaders of academic organisations with demonstrable research and innovation interests relating to the defence & security sector, resident and/or operating within Greater Lincolnshire;

A member will cease to be a member of the Panel if they fail to attend three meetings in a rolling twelve-month period.

All members of the Defence & Security Panel will be appointed for a term of three years.

All Private Sector Representation will be recruited to through an open recruitment process which will be managed by Lincolnshire County Council. Appointments will be confirmed by the Combined County Authority.

Academic representatives will be coordinated by Lincolnshire County Council.

Chairing the Committee

The Defence & Security Panel Chair will be a Private Sector Representative, who is nominated by the Mayor and confirmed by the Combined County Authority.

A Vice-Chair will be appointed by the Defence & Security Panel from amongst the panel membership.

In the absence of the appointed Chair or Vice-Chair the Defence & Security Panel will appoint a Chair for the meeting.

Reporting

The Defence & Security Panel will nominate a representative to report findings and recommendations to the following Authority governance bodies:

1. Business and Infrastructure Board

If the nominated member is unable to attend a Board meeting, then they may nominate a delegate from the Defence & Security Panel to attend on their behalf.

Quorum

The quorum will be four voting members including the Chair (or Deputy Chair)

Voting

Any matters that are to be decided by the Defence & Security Panel are to be decided by consensus where possible.

All Members of the Panel will be entitled to vote. The Chair will not have a casting vote.

Frequency

There will be a minimum of three Defence & Security Panel meetings each municipal year, meetings are not required to be held in public with provision for Public Forum.

Review

The terms of reference are to be reviewed on an annual basis as part of the annual Constitutional review.

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